

MEETING MINUTES

St. Joseph School PTO Meeting

April 22nd, 2021 | 6:00PM

Board members

Taryn Castle, President | Jodie Braskich, Vice President | Christy Trombetta, Treasurer | Audrey Farrugia, Secretary | Teri Thomas, Principal |

| Time | Item | Owner |
|--------|--|---|
| 6:00PM | <u>Welcome / Meeting minutes review</u> <ul style="list-style-type: none">Erin motionedMarie 2nd motion | Taryn Castle |
| 6:05PM | <u>Teacher Appreciation Committee</u> <ul style="list-style-type: none">May 3rd – May 7thSign up genius coming out for luncheon on Tuesday May 4thHelp needed on Tuesday 5/4 to set up & watch classroomsBethanne provided sign up genius for parents to watch childrenTeachers will have special themes each day of the week involving the children and PTO | Taryn Castle |
| 6:10PM | <u>Carnival Committee</u> <ul style="list-style-type: none">Revised date ... 5/27/21Many volunteers will be needed!Date change hoping for better weather & COVID decrease in numbersPublic parking lot will be usedLooking to have food truck and possibly dessert / ice cream truckSign up genius being published soon | Jen Briesch |
| 6:15PM | <u>Special Events Committee</u> <ul style="list-style-type: none">Fr. Rooney Memorial Golf Outing (Spring): May 15th – SOLD OUT!Volunteers will be needed!Waitlist of GolfersExpected profit ~ \$20,000.00 | Ted Borowitz / Michelle Mihalik |
| 6:20PM | <u>8th Grade Fundraising & Discount Cards</u> <ul style="list-style-type: none">Schwartz Gift Cards sale through 5/10School makes \$5 per gift cardFunds to be used for 8th grade class trip (Cedar Point) & GraduationDiscount Cards \$20 / cardMoney used to update science curriculum346 total cards raised (not including online sales) | Diana Yanoski / Nicole Markja / Teri Thomas |
| 6:25PM | <u>End of the Year Picnic Committee</u> <ul style="list-style-type: none">Field Day themedCommittee still meeting to determine layoutVolunteers will be neededThis event will be for parents and studentsJune 10th – last day of School.School mass @ 9AM – dismissed after to the parkParents to provide transportationLunch will be includedShirts provided by the School & will be worn to the picnic | Suzanne Cady |

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| 6:30PM | <p><u>Fish Fry Committee</u></p> <ul style="list-style-type: none"> • Total income: \$20,219.47 • Total Expenses: \$9,621.78 • Total Net Income: \$10,597.69 <ul style="list-style-type: none"> ◦ Estimated State Taxes (\$1,200) • Estimated profit: \$9,397.69 • This was one of our highest profited years doing this....especially for carryout only | Erica Beaker / Emily Campbell |
| 6:35PM | <p><u>School Advisory Council</u></p> <ul style="list-style-type: none"> • Playground Update • Playground project split into 2 phases • Phase 1 = "pen" • Phase 2 = "preschool play area" • Approximately \$88K needed for phase 1 to be completed • All funds must be raised by 2nd week of May for phase 1 – cash in hand • If funds are raised, phase 1 will launch probably in June 2021 • Phase 2 funds can be raised throughout 2021-2022 school year to launch Summer of 2022. | Erin Himmelspach / Bethanne Sawicki / Keith Russeau Teri Thomas |
| 6:40PM | <p><u>2020 – 2021 Service Hours</u></p> <ul style="list-style-type: none"> • How to check how many hours • Paying for unfulfilled service hours • Lori can look up service hours – parents can email to ask • May 31st is the last date to finish & record hours for the year • Service hours are billed at \$50/hr not fulfilled • This \$\$ will be added onto tuition charges | Teri Thomas |
| 6:45PM | <p><u>2021-2022 Enrollment</u></p> <ul style="list-style-type: none"> • Total enrollment count (new family count) • As of today's meeting, 226 students were enrolled (compared to 214 for the 2020 – 2021 year) • 16 new preschool children & 18 new K-8 children • A total of 21 new families • Maximum capacity per classroom – K-5 = 26 students / 6-8 = 30 students • Virtual (remote) still an option? • Virtual will not be available next year | Teri Thomas |
| 6:50PM | <p><u>Open Forum</u></p> <ul style="list-style-type: none"> • What will recess look like or will there be additional recess support? <ul style="list-style-type: none"> ◦ This is currently unknown due to COVID ◦ Will begin to look at the numbers as it gets closer to the start of school to determine the recess / lunch layouts for the children. • Temperature checks in the mornings – why did this stop? <ul style="list-style-type: none"> ◦ No positive cases had temperatures ◦ Not a requirement by AOD ◦ Parents should continue to take temperatures in the morning and monitor for symptoms ◦ Parents should not send their children to school if they've been sick or have a temperature ◦ Currently nobody is in quarantine and no positive cases ◦ Preschool & K must start wearing masks all day due to new guidelines • Is there still a need for volunteers for the Technology Committee? <ul style="list-style-type: none"> ◦ Yes. Teri will be reaching out to volunteers to begin discussing. Many more volunteers are always welcomed. ◦ New Teacher laptops were already ordered ◦ New Chromebooks for 5th – 8th ◦ Smart boards need to be replaced also. • Looking for volunteers to take over a few lead cabinet positions in the PTO for next year <ul style="list-style-type: none"> ◦ Any interested parties should reach out to Taryn Castle or Teri Thomas for additional details | All Attendees |

| Time | Item | Owner |
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| 7:00PM | <u>Closing Remarks / Tuition Ticket Pull</u> | Teri Thomas |
