

FIRE, TORNADO and SHELTER-IN-PLACE DRILL REPORT FORM FOR ACADEMIC YEAR _____

***Public Act 187** states in part that schools must conduct **five fire drills** (3 of the 5 are to be held by December 1), **two tornado drills** (at least one is to be conducted during March) and **three shelter-in-place drills** (at least one is to be conducted after January 1). A minimum of one of the ten drills must be held during a lunch or recess period, or at a time when a significant number of students are not gathered in the classroom

SCHOOL: St. Joseph Catholic School CITY: Trenton
 ADMINISTRATOR'S SIGNATURE: Christen Longton DATE: 8/30/18

Date of Fire Drill	Time of drill	Minutes to evacuate	Number of people evacuated	Comments
1. <u>AUG 30 2018</u>	<u>0900</u>	<u>0:57</u>	<u>147</u>	<u>Paul & Haley GREAT JOB 1:47 CENSUS COMPLETE</u>
2. <u>SEP 21 2018</u>	<u>1030</u>	<u>1:12</u>	<u>171</u>	<u>Paul & Haley EMC-TRENTON 1:18 EVAC 2:24 CENSUS DONE</u>
3. <u>OCT 09 2018</u>	<u>0805</u>	<u>1:04</u>	<u>160</u>	<u>Paul & Haley EMC TRENTON 3:06 CENSUS DONE</u>
4.				
5.				
Date of Tornado Drill	Time of drill	Minutes to shelter	Number of people sheltered	Comments
1. <u>MAR 04 2019</u>	<u>1000</u>	<u>1:26</u>	<u>175</u>	<u>Paul & Haley EMC TRENTON 1:36 ALL IN PLACE 1:58 CENSUS DONE</u>
2. <u>MAR 14 2019</u>	<u>0855</u>	<u>1:26</u>	<u>175</u>	<u>Paul & Haley EMC TRENTON 1:26 ALL IN PLACE 2:08 CENSUS DONE</u>
Date of Shelter-in-Place Drill	Time of drill	Reason for drill (i.e. hazardous, weapons, intruder)	Number of people sheltered	Comments
1. <u>OCT 17 2018</u>	<u>1002</u>	<u>INTRUDER OUTSIDE</u>	<u>170</u>	<u>Paul & Haley EMC TRENTON 0:29 SEC TO SHELTER GREAT</u>
2. <u>JAN 15 2019</u>	<u>1031</u>	<u>INTRUDER ALERT</u>	<u>180</u>	<u>Paul & Haley EMC TRENTON 0:35 SEC TO SHELTER</u>
3. <u>FEB 28 2019</u>	<u>1345</u>	<u>INTRUDER ALERT</u>	<u>180</u>	<u>Paul & Haley EMC TRENTON 0:28 SEC TO SHELTER</u>

Post a copy of this file on your school website.
 It needs to remain on your website for three years.